

**Rochester Joint Schools Construction
Board Monthly Meeting Minutes
October 7, 2019
4:30 PM**

Present

Meeting attended by: Board Chair Norman Jones, Vice Chair Mike Schmidt, members Jesse Dudley (4:35), Tom Richards, I. Geena Cruz, Rosiland Brooks-Harris (4:37), Savin Program Director P  pin Accilien, Savin Deputy Director Roland Coleman; General Counsel Greg McDonald, Attorney Melissa Mahler and ICO Brian Sanvidge.

Approval of Minutes

Monthly Meeting held on September 9, 2019

Motion by Vice Chair Mike Schmidt

Second by Board Member Rosiland Brooks-Harris

Adopted 6-0

Consent Agenda Items

By Member Tom Richards

Second by Vice Chair Schmidt

Adopted 6-0

Resolution 2019-20: 36

Amendment #4 to SWBR Architects Agreement (Phase 2 – John Walton Spencer School 16)

By Board Member Thomas Richards

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program, which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, the RJSCB approved the selection of SWBR Architecture, Engineering & Landscape Architecture, P.C. (“SWBR”) to provide architectural services John Walton Spencer School 16 (“School 16”) project for Phase 2 of the RSMP (Resolution 2015-16: 102); and

WHEREAS, the RJSCB entered into an agreement with SWBR, dated February 9, 2016, to provide architect services for the School 16 project (the "Agreement") (Resolution 2015-16: 102); and

WHEREAS, subsequent to the execution of the Agreement, the Program Manager requested, and a cost proposal was obtained and reviewed, for additional scope of services for architect services for the School 16 project; and

WHEREAS, the Program Manager recommended to the M/WBE and Services Procurement Committee (the "Committee") that SWBR's Agreement should be amended to add these additional services in the total amount of \$108,558.00 and that this amount shall be treated as a not-to-exceed allowance under the Agreement; and

WHEREAS, the Committee considered and discussed the Program Manager's recommendation at its October 3, 2019, and after due deliberation, it approved the request to amend the Agreement.

THEREFORE, BE IT RESOLVED: The proposed amendment to the Agreement between the RJSCB and SWBR dated February 9, 2016, as set forth above is hereby approved, increasing the total amount of the Agreement by the sum of \$108,558.00; and

1. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute an amendment to the Agreement that is consistent with this approval and in an acceptable form to the Chair upon the advice of the RJSCB's general counsel.

**Second by Board Member Vice Chair Michael Schmidt
Adopted 6-0**

Resolution 2019-20: 37

Amendment #4 to Buffalo Construction Consultants (John Walton Spencer School 16) (Phase 2a)

By Board Member Thomas Richards

WHEREAS, the Rochester School Facilities Modernization Program Act ("School Modernization Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the School Modernization Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP" or the "Program") was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended School Modernization Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, John Walton Spencer School 16 ("School 16") is one of the projects included in Phase 2a of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB selected LPCiminelli, Inc. ("LPCiminelli") to provide construction management services for the School 16 project in August 2016 as part of Phase 2a of the of the RSMP (Resolution 2016-17: 29), and the parties thereafter entered into the Agreement between the RJSCB and the Construction Manager dated August 9, 2016 (the "School 16 CM Agreement"); and

WHEREAS, the RJSCB, LPCiminelli, and Buffalo Construction Consultants, Inc. (“BCC”) on August 21, 2017, consented to the assignment of the School 16 CM Agreement to BCC (Resolution 2017-18: 28); and

WHEREAS, following the execution of the School 16 CM Agreement, the Program Manager requested, and cost proposals were then obtained and reviewed, for additional scopes of construction management services for the School 16 project; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB’s MWBE and Services Procurement Committee (the “Committee”) that BCC’s School 16 CM Agreement should be amended to add these additional scope items and increase the contract value in an amount not to exceed \$122,602.00; and

WHEREAS, the Committee reviewed and discussed the recommendation from the Program Manager to increase the contract value with BCC in the amount not to exceed \$122,602.00 at its meeting on October 3, 2019, and after due deliberation, it approved the request to amend the Agreement.

THEREFORE, BE IT RESOLVED:

1. The proposed amendment to the School 16 CM Agreement between the RJSCB and BCC dated August 9, 2016, as set forth above is hereby approved; and
2. The RJSCB’s Chair is hereby authorized in the name and on behalf of the RJSCB, to execute an amendment to the School 16 CM Agreement that is consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and RJSCB’s general counsel.

**Second by Board Member Vice Chair Michael Schmidt
Adopted 6-0**

Resolution 2019-20: 38

Change Orders #34, #36, #37 & #40 - 42 to DiPasquale Construction, Inc. Contract (Clara Barton School 2 - Phase 2c)

By Board Member Thomas Richards

WHEREAS, the Rochester School Facilities Modernization Program Act (the “Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program, which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the “Phase 2 Projects”), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the Clara Barton School No. 2 ("School 2") is one of the projects included in Phase 2c of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, Phase 2c of the RSMP includes general construction, mechanical, plumbing and electrical work at School 2; and

WHEREAS, the RJSCB approved the award of the general contractor contract to DiPasquale Construction, Inc. ("DCI") for the School 2 project in Phase 2c (Resolution 2017-18: 181); and

WHEREAS, the RJSCB entered into a contract with DCI (Resolution 2017-18: 181) dated May 7, 2018 (the "Contract"), to perform the scope of services defined in the contract documents as the general contractor's scope of work; and

WHEREAS, following the execution of the Contract, DCI, along with The Pike Company (the Construction Manager), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #34 includes the following items:

1. IB-69-Room E1-Provide ACT-1 Ceiling \$688.00
2. RFI263-Bus loop Sidewalk-C111 note 2- Provide 10' wide Ramp \$5,342.00
3. RFI267-Extend 8' wide sidewalk at Reynolds street - Bus loop Area to the Curb \$2,604.00

The total amount of Change Order #34 is **\$8,634.00**; and

WHEREAS, Change Order #36 includes the following item:

1. RFI 257 Boiler Room Roof Restoration \$44,968.00

The total amount of Change Order #36 is **\$44,968.00**; and

WHEREAS, Change Order #37 includes the following item:

1. IB-75-Corridor Paint Finishes (Renovations) \$65,084.00

The total amount of Change Order #37 is **\$65,084.00**; and

WHEREAS, Change Order #40 includes the following item:

1. IB-92-Corridor Finishes in Addition Area E \$6,163.00

The total amount of Change Order #40 is **\$6,163.00**; and

WHEREAS, Change Order #41 includes the following item:

1. IB101- Paper Towel Dispensers\$6,089.00

The total amount of Change Order #41 is **\$6,089.00**; and

WHEREAS, Change Order #42 includes the following item:

1. Removal of unsatisfactory soils and replacement with satisfactory material under the North Parking Lot \$22,859.00

The total amount of Change Order #42 is **\$22,859.00**; and

WHEREAS, the Construction Manager and the Program Manager believe that the change orders work is necessary, the pricing is appropriate and the Contract Time will not be increased by the foregoing changes; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB's M/WBE and Services Procurement Committee (the "Committee") that DCI's Contract should be amended to add the scope items for an increase in the Contract Sum of \$153,797.00; and

WHEREAS, the Committee considered and discussed the Program Manager's recommendation at its October 3, 2019 meeting and after due deliberation, it approved the request to amend the Contract.

THEREFORE, BE IT RESOLVED:

1. The proposed Change Orders to DCI's Contract between the Board and Contractor dated May 7, 2018 as set forth above are hereby approved; and
2. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute the Change Orders to the Contract that are consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

**Second By Board Member Vice Chair Michael Schmidt
Adopted 6-0**

**Resolution 2019-20: 39
Change Order #10 to John W. Danforth Company (Clara Barton School 2 - Phase 2c)**

By Board Member Thomas Richards

WHEREAS, the Rochester School Facilities Modernization Program Act (the "Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP") was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program, which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the "Phase 2 Projects"), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the Clara Barton School No. 2 ("School 2") is one of the projects included in Phase 2c of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, Phase 2c of the RSMP includes general construction, mechanical, plumbing and electrical work at School 2; and

WHEREAS, the RJSCB approved the award of the mechanical contractor contract to John W. Danforth Company (“Danforth”) for the School 2 project in Phase 2c (Resolution 2017-18: 181); and

WHEREAS, the RJSCB entered into a contract with Danforth (Resolution 2017-18: 181) dated May 7, 2018 (the “Contract”), to perform the scope of services defined in the contract documents as the mechanical contractor’s scope of work; and

WHEREAS, following the execution of the Contract, Danforth, along with The Pike Company (the Construction Manager), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #10 includes the following item:

1. Replace Existing Steam Boiler B-1 and Support Equipment \$356,644.00

The total amount of Change Order #10 is **\$356,644.00**; and

WHEREAS, the Construction Manager and the Program Manager believe that the change order work is necessary, the pricing is appropriate and the Contract Time will not be increased by the foregoing changes; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB’s M/WBE and Services Procurement Committee (the “Committee”) that Danforth’s Contract should be amended to add the scope item for an increase in the Contract Sum of \$356,644.00; and

WHEREAS, the Committee considered and discussed the Program Manager’s recommendation at its October 3, 2019 meeting and after due deliberation, it approved the request to amend the Contract.

THEREFORE, BE IT RESOLVED:

1. The proposed Change Order to Danforth’s Contract between the Board and Contractor dated May 7, 2018 as set forth above is hereby approved; and
2. The RJSCB’s Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute the Change Order to the Contract that is consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB’s general counsel.

**Second by Board Member Vice Chair Michael Schmidt
Adopted 6-0**

**Resolution 2019-20: 40
Change Orders #40-42 & #44 to Concord Electric Contract (Clara Barton School No. 2)**

By Board Member Thomas Richards

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the RJSCB approved the award of the electrical contractor contract to Concord Electric Corp. (“Concord”) for the Clara Barton School No. 2 project in Phase 2c (Resolution 2017-18: 181); and

WHEREAS, the RJSCB entered into a contract with Concord (Resolution 2017-18:181) dated May 7, 2018 (the “Contract”), to perform the scope of services defined in the contract documents as the electrical contractor’s scope of work; and

WHEREAS, following the execution of the Contract, Concord, along with Buffalo Construction Consultants, Inc. (the “Construction Manager”), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #40 includes the following item:

1. IB-84 - Additional Lighting at Exterior Canopies \$7,262.00

The total amount of Change Order #40 is **\$7,262.00**; and

WHEREAS, Change Order #41 includes the following item:

1. IB-91-Provide New Electrical Service to building - \$12,792.00

The total amount of Change Order #41 is **\$12,792.00**; and

WHEREAS, Change Order #42 includes the following items:

1. IB-66R1 - Loading Dock Canopy- Relocate Walk in Power Electric Feed \$2,843.00
2. RFI258R1- Existing Time Clock - Provide Power Packs to Control Exterior Lighting \$3,028.00
3. RFI272- Provide Lighting over lift at Stage \$463.00

The total amount of Change Order #42 is **\$6,334.00**; and

WHEREAS, Change Order #44 includes the following item:

1. IB-52 R1-Intrusion Detection Revisions \$16,276.00

The total amount of Change Order #44 is \$16,276.00; and

WHEREAS, the Construction Manager and the Program Manager believe that the change order work is necessary, the pricing is appropriate and the Contract Time will not be increased by this additional work; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB’s M/WBE and Services Procurement Committee (the “Committee”) that Concord’s Contract should be amended to add these scope items for a total increase in the Contract Sum of \$42,664.00; and

WHEREAS, the Committee considered and discussed the Program Manager’s recommendation at its October 3, 2019 meeting and after due deliberation, it approved the request to amend the Contract as set forth herein.

THEREFORE, BE IT RESOLVED:

1. The proposed Change Orders to Concord's Contract between the Board and Contractor dated May 7, 2018 as set forth above are hereby approved; and
2. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute the Change Orders to the Contract that are consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

**Second by Board Member Vice Chair Michael Schmidt
Adopted 6-0**

Resolution 2019-20: 41

Change Orders #33, #38, #39, #40 & #42 to Holdsworth Klimowski Construction Contract (East Campus – Phase 2b)

By Board Member Thomas Richards

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP") was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the "Phase 2 Projects"), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the East Campus Modernization Project ("East") is one of the projects included in Phase 2 of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB approved the award of the general construction contract to Holdsworth Klimowski Construction ("HKC") for the East project in Phase 2 (Resolution 2018-19: 51); and

WHEREAS, the RJSCB entered into a contract with HKC (Resolution 2018-19: 51) dated September 10, 2018 (the "Contract"), to perform the scope of services defined in the contract documents as the general construction contractor's scope of work; and

WHEREAS, following the execution of the Contract, HKC, along with The Pike Company, Inc. (the Construction Manager), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #33 includes the following items:

1. IB#048R1 - Pool Balcony Ceiling Scope – Scaffold \$40,329.02
2. IB#048R2 - Pool Balcony Ceiling Scope – demolition \$62,675.00

The total amount of Change Order #33 is **\$103,004.02**; and

WHEREAS, Change Order #38 includes the following item:

1. IB#066 - E-101 Classroom Changes \$8,163.00;

The total amount of Change Order #38 is **\$8,163.00**; and

WHEREAS, Change Order #39 includes the following items:

1. RFI#244 - E - Carrier Replacements – Demo \$3,738.00
2. RFI#244 - E - Carrier Replacements - New Walls \$2,588.00

The total amount of Change Order #39 is **\$6,326.00**; and

WHEREAS, Change Order #40 includes the following item:

1. RFI#238 - E - Soffit in E-107-Demo \$522.00

The total amount of Change Order #40 is **\$522.00**; and

WHEREAS, Change Order #42 includes the following item:

1. Existing Heat Exchange - ACM Fitting Removal \$556.00

The total amount of Change Order #42 is **\$556.00**; and

WHEREAS, the Construction Manager and the Program Manager believe that the change order work is necessary, the pricing is appropriate and the Contract Time will not be increased by the foregoing changes; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB's M/WBE and Services Procurement Committee (the "Committee") that HKC's Contract should be amended to add these scope items for an increase in the Contract Sum of \$118,571.02; and

WHEREAS, the Committee considered and discussed the Program Manager's recommendation at its October 3, 2019 meeting and after due deliberation, it approved the request to amend the Contract as set forth herein.

THEREFORE, BE IT RESOLVED:

1. The proposed Change Order to HKC's Contract between the Board and Contractor dated September 10, 2018 as set forth above is hereby approved; and
2. The RJSCB Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute the Change Orders to the Contract that are consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

**Second by Board Member Vice Chair Michael Schmidt
Adopted 6-0**

**Resolution 2019-20: 42
Change Orders #24, #26 & #27 to Hewitt Young Construction Contract (East Campus – Phase 2B)**

By Board Member Thomas Richards

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the “Phase 2 Projects”), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the East Campus Modernization Project (“East”) is one of the projects included in Phase 2 of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB approved the award of the electrical contract to Hewitt Young Electric, LLC (“Hewitt”) for the East project in Phase 2 (Resolution 2018-19: 51); and

WHEREAS, the RJSCB entered into a contract with Hewitt (Resolution 2018-19: 51) dated September 10, 2018 (the “Contract”), to perform the scope of services defined in the contract documents as the electrical contractor’s scope of work; and

WHEREAS, following the execution of the Contract, Hewitt, along with The Pike Company, Inc. (the Construction Manager), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #24 includes the following item:

1. RFI-220 - E - Basement Fire Alarms \$3,764.97

The total amount of Change Order #24 is \$3,764.97; and

WHEREAS, Change Order #26 includes the following item:

1. RFI#222-Panels P3E and P3EA \$5,698.52

The total amount of Change Order #26 is \$5,698.52; and

WHEREAS, Change Order #27 includes the following item:

1. RFI#214-Library AC \$2,880.20

The total amount of Change Order #27 is \$2,880.20; and

WHEREAS, the Construction Manager and the Program Manager believe that the change orders work is necessary, the pricing is appropriate and the Contract Time will not be increased by the foregoing changes; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB's M/WBE and Services Procurement Committee (the "Committee") that Hewitt's Contract should be amended to add these scope items for an increase in the Contract Sum of \$12,343.69; and

WHEREAS, the Committee considered and discussed the Program Manager's recommendation at its October 3, 2019 meeting and after due deliberation, it approved the request to amend the Contract as set forth herein.

THEREFORE, BE IT RESOLVED:

1. The proposed Change Orders to Hewitt's Contract between the Board and Contractor dated September 10, 2018 as set forth above are hereby approved; and
2. The RJSCB Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute the Change Orders to the Contract that are consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

**Second by Board Member Vice Chair Michael Schmidt
Adopted 6-0**

**Resolution 2019-20: 43
Change Order #15 to DiPasquale Construction Contract (School 4)**

By Board Member Thomas Richards

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP") was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the "Phase 2 Projects"), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, George Mather Forbes School 4 ("School 4") is one of the projects included in Phase 2c of the RSMP, as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB approved the award of the general contractor contract to DiPasquale Construction, Inc. ("DCI") for the School 4 project in Phase 2c (Resolution 2018-19: 24); and

WHEREAS, the RJSCB entered into a contract with DCI (Resolution 2018-19: 24) dated July 13, 2018 (the "Contract"), to perform the scope of services defined in the contract documents as the general contractor's scope of work; and

WHEREAS, following the execution of the Contract, DCI, along with DiMarco Constructors (the Construction Manager), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #15 includes the following items:

1	RFI 217 - RM 205 Wall	\$1,055.32
2	RFI 292 - Corridor Wall Furring	\$5,501.84
3	RFI 279 - Door Frame Expansion Joints	\$9,207.87
4	RFI 297 - Basement Column Enclosure	\$2,057.27
5	RFI 301 - Existing Window Pocket Trim	\$5,195.74
6	RFI 303 - Janitor Closet Wall Finish	\$3,664.96
7	RFI 294 - Main Office Existing Conditions	\$3,698.16
8	ASI 081 - Sprinkler Chases	\$4,659.28
9	RFI 302 - Locker Relocation	\$2,045.63
10	RFI 306 - Loading Dock CMU Wall	\$5,092.61
11	RFI 309 - Cafeteria South Wall	\$2,325.87
12	ASI 053 - Existing Trees	\$8,760.78
13	ASI 064 - Main Corridor Tile	\$18,071.84
14	RFI 316 - Kitchen Storage FRP	(\$1,948.63)
15	RFI 319 - Art Room SS Sinks	\$2,356.20

The total amount of Change Order #15 is **\$71,744.74**; and

WHEREAS, the Construction Manager and the Program Manager believe that the change order work is necessary, the pricing is appropriate and the Contract time will not be increased by the foregoing changes; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB's M/WBE and Services Procurement Committee (the "Committee") that DCI's Contract should be amended to add the scope items for an increase in the Contract Sum of \$71,744.74; and

WHEREAS, the Committee considered and discussed the Program Manager's recommendation at its October 3, 2019 meeting and after due deliberation, it approved the request to amend the Contract.

THEREFORE, BE IT RESOLVED:

1. The proposed Change Order to DCI's Contract between the Board and Contractor dated July 13, 2018 as set forth above are hereby approved; and
2. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute the Change Order to the Contract that is consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

**Second by Board Member Vice Chair Michael Schmidt
Adopted 6-0**

**Resolution 2019-20: 44
Pay Requisition Summary Acceptance (September 2019)**

By Board Member Thomas Richards

WHEREAS, the Rochester School Facilities Modernization Program Act (“School Modernization Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the School Modernization Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the RJSCB developed a pay requisition approval procedure with input from its Counsel, the M/WBE and Services Procurement Committee, members of the accounting department of Rochester City School District, and the RJSCB’s independent auditing firm; and

WHEREAS, the RJSCB, at its regular monthly meeting on September 12, 2011, adopted the pay requisition approval procedure (Resolution 2011-12: 23) (“Pay Requisition Approval Procedure”); and

WHEREAS, the RJSCB, at its regular monthly meeting on September 10, 2012, revised the Pay Requisition Approval Procedure (Resolution 2012-13: 37) to include the Trustee as paying agent for construction related payments; and

WHEREAS, the RJSCB, at its regular monthly meeting on April 7, 2014, revised the Pay Requisition Approval Procedure (Resolution 2013-14: 257) to include discussion of the Pay Requisition Summary by the Finance Committee and certain verification activities by the Program Manager following each monthly Board meeting; and

WHEREAS, the RJSCB, at its regularly monthly meeting on January 17, 2017, revised the Pay Requisition Approval Procedure (Resolution 2016-17: 118) to add certain additional internal controls to assist the RJSCB by clarifying duties in absence of an Executive Director and by providing additional internal controls; and

WHEREAS, the COMIDA issued bond proceeds for the Rochester Schools Modernization Program (“RSMP”) Phase 1a projects were deposited in the Trustee’s account on June 20, 2012; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 1b projects were deposited in the Trustee’s account on June 6, 2013; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 1c projects were deposited in the Trustee’s account on February 4, 2015; and

WHEREAS, Excel Aid funding associated with the RSMP is currently in the final stages of review and certification by the Dormitory Authority of the State of New York (“DASNY”); and

WHEREAS, the intended purpose of the Excel Aid funding is to partially pay for costs associated with the design and/or construction of certain Phase 1a projects; and

WHEREAS, due to the late timing of the DASNY certification process for the Excel Aid, if necessary, the District has decided to establish and fund a special account for the RSMP ahead of the completion of the DASNY certification process to pay for certain invoices associated with the Phase 1a projects; and

WHEREAS, the District will be reimbursed for any payments made after the DASNY certification process has been completed and the Excel Aid funds are released; and

WHEREAS, in order to avoid a year delay in the start of Phase 2 construction at East High School, Monroe High School, and School 15 (the “Early Start Projects”), the District has advanced funds to the RSMP for Phase 2; and

WHEREAS, it is understood by the District, the City, and the RJSCB that the funds advanced by the District would be reimbursed by the City as soon as possible through a Bond Anticipation Note (“BAN”) against the City’s debt limit; and

WHEREAS, the District’s counsel prepared a Board of Education (“BOE”) resolution to authorize the advance of the funds based on the full faith and credit of the City (BOE Resolution 2014-15: 627); and

WHEREAS, a future BAN provided by the City would reimburse the funds advanced by the District for the design work associated with the Early Start Projects, as well as provide the interim financing necessary to begin other Phase 2 project designs and to engage other professional service firms to begin Phase 2 planning and coordination work; and

WHEREAS, the closing for the City BAN took place on August 9, 2016 for the amount of \$32,000,000; and

WHEREAS, the District, the City and the RJSCB have executed a memorandum that sets forth the understanding that the District will advance funds to the RSMP for the payment of the expenses for the Early Start Projects and that the City will reimburse the District for these amounts through the BAN proceeds; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 2a projects were deposited in the Trustee’s account on August 2, 2017; and

WHEREAS, the City was reimbursed for its BAN from the Phase 2 bond proceeds on or about August 2, 2017; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 2 projects were deposited in the Trustee’s account on August 1, 2018; and

WHEREAS, the Program Manager, Independent Compliance Officer and RJSCB Chair have reviewed the individual pay applications from each of the consultants, contractors and suppliers for accuracy and completeness; and

WHEREAS, the Program Manager forwarded the regular monthly Pay Requisition Summary (attached to this Resolution) totaling \$419,366.61, including all invoices to be paid by the Trustee using bond proceeds and those invoices to be paid by the District using other funding, to the RJSCB Chair with copy to the full Board on September 28, 2019; and

WHEREAS, the Program Manager forwarded the Phase 2 monthly Pay Requisition Summary (attached to this Resolution) totaling \$9,082,665.78, including all invoices to be paid by the Trustee using bond proceeds and those invoices to be paid by the District using other funding, to the RJSCB Chair with copy to the full Board on September 28, 2019; and

WHEREAS, the RJSCB Chair approved the regular monthly Pay Requisition Summary and the Phase 2 monthly Pay Requisition Summary on or about September 10, 2019; and

WHEREAS, the RJSCB’s Phase 1 and Phase 2 Program Managers reviewed the regular monthly Pay Requisition Summary and the Phase 2 monthly Pay Requisition Summary with the RJSCB’s Finance Committee at its meeting on October 3, 2019.

THEREFORE, BE IT RESOLVED:

1. The Rochester Joint Schools Construction Board hereby accepts the regular monthly Pay Requisition Summary for the month of September 2019 in the amount stated above and the Phase 2 monthly Pay Requisition Summary for the month of September 2019 in the amount stated above and as shown in the Summary sheets attached to this Resolution.

**Second by Board Member Vice Chair Michael Schmidt
Adopted 6-0**

Resolution 2019-20: 45

Purchasing and Procurement Policy – Revised October 7, 2019

By Board Member Thomas Richards

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology improvements which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, the RJSCB has reviewed its existing Purchasing and Procurement Policy to consolidate prior amendments and ensure compliance with the applicable laws including the Act and Section 103 of the General Municipal Law; and

WHEREAS, the RJSCB has drafted a revised Purchasing and Procurement Policy, a copy of which is attached to this resolution; and

WHEREAS, the RJSCB discussed and considered the revised Purchasing and Procurement Policy at its M/WBE and Services Procurement Committee (the “Committee”) meeting held on October 3, 2019 and after due deliberation, the Committee approved the revised Purchasing and Procurement Policy for consideration by the full Board;

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves and adopts in all respects the revised Purchasing and Procurement Policy.

Second by Board Member Vice Chair Michael Schmidt

Adopted 6-0

COMMUNICATIONS

The Compliance Report from Anchin was included in the Members packets and was reviewed by ICO Brian Sanvidge.

Phase 1:

- 100.00% submissions for the November 2018 reporting period.
- 97.91% of all data requested has been received and approved (April 2011 through August 2018).
- Overall Workforce (EEO) Participation: Minority @ 22.88% (goal is 20%) and Women @ 7.22% (goal is 6.9%).
- Overall Business Participation: Minority @ 15.74% (goal is 15%), Women @ 7.42% (goal is 5%), Small @ 3.77% (goal is 5%) and Disadvantaged @ 2.33% (goal is 2%).
- Rochester Residents: 0 of the 8 workers for the August 2018 reporting period (or 0%). The average Rochester Resident workforce (construction) from inception (April 2011 through August 2018) is 27.22%.

Phase 2:

- 93.87% submissions for the August 2019 reporting period.
- 93.29% of all data requested has been received and approved (January 2016 through August 2019).
- Overall Workforce (EEO) Participation: Minority @ 26.34% (goal is 22%) and Women @ 6.67% (goal is 8%).
- Overall Business Participation: Minority @ 22.98% (goal is 17%), Women @ 11.41% (goal is 10%), Small @ 3.21% (goal is 3%) and Disadvantaged @ 2.32% (goal is 3%).
- Rochester Residents: 124 of the 415 workers for the August 2019 reporting period (or 29.88%).

The Phase 2 Monthly Report was included in the Members packets and was reviewed by Deputy Program Director Roland A. Coleman II.

RSMP PHASE III STATUS

STRATEGIC PLANNING PROGRESS:

- Implementation of the 30/60/90-Day Public Relations plan continues. RJSCB Leadership and RSMP Staff are scheduled to with the local delegation (members of the NYS Assembly and Senate) to present the strategic plan summary and make adjustments to the Phase III Bill.
- The RJSCB Coordinator has forwarded a copy of the draft Phase III strategic plan to specific Legislative Aides in Albany for review. The RJSCB Coordinator was asked by the NYS Legislature’s Ways and Means Committee staff to remove at least four major items in the Draft Phase III legislation that could prevent passage of the Bill when it is reintroduced for action in January 2020. RSMP is reluctantly making those changes for review and discussion with the RJSCB and the RCSD Leadership.
- The Phase III draft strategic plan issued to the New York State Education Department (SED) is still being reviewed by SED’s Facilities Planning Office. SED is still raising concerns over the current enrollment and projections by building (including leased instructional facilities), by grade, and by year for the traditional approach and success model.
- Discussion to continue with SED’s Leadership for confirming SED will allow the flexibility of having additional self-contained classrooms in specific buildings while optimizing the building aid units that will be calculated for each Phase III school project
- Phase III Swing Space Plan to be revisited pending status and availability of the Jefferson Campus. The Phase III Financial Plan is suspended until passage of the Phase III Legislation.
- Capital Markets Advisors and Citi Global Services will start work on the Phase 3 Financial Plan upon passage of the Legislation (averts risk/minimizes Professional Fees).
- Draft Project Labor Agreement (PLA) prepared for Phase III and submitted to City and State Stakeholders for review (previously distributed December 2018).

- The Monroe High School Natatorium, the enhanced campus development at School 54, and the outdoor classroom and Heritage Park site development work at School 22, have all also been delayed until passage of the Phase III Legislation.

RSMP PHASE II UPDATE

GENERAL:

- The City's Real Estate Department is still pursuing acquisition of properties of interest neighboring Schools 4 and 54. The program is at the point where additional delays in acquiring those properties are affecting development of the sites and planned abandonment of Chace Street to start installation of the School 54 play areas and playground structures.
- The City's real estate department issued letters and offers to property owners around School 54, received very favorable responses from many interested in selling which allows the abandonment of Chace to properly develop the site for green space, install the new playground and play areas, address bus and pedestrian safety.
- No new update from the City's Real Estate Department regarding potential acquisition of properties of interest around the School 4 project.
- A residential real estate broker will need to be engaged to relocate existing residential tenants upon completion of the property acquisitions.

JAMES MONROE HIGH SCHOOL 2a/2b:

- RJSCB Counsel has responded to the Plumbing Contractor's claim. Currently awaiting response from the Court.
- General Construction Contractor has agreed to completely recoat the Brise Soleil precast structures to correct aesthetics issues. The project will remain open until this work occurs in the Spring of 2020.
- East Coast Electric claim is not likely to materialize per RJSCB Counsel (BSK) discussions with the Bonding Company.
- District requested 'no parking' sign sleeves that will be installed this week.

VIRGIL I. GRISSOM SCHOOL NO. 7:

- Painting of the roof mounted acoustical screening steel scheduled around school activities and weather. The exterior acoustical panel shipping is scheduled for October 25 with installation completing within a week, depending on the coordination of work times and weekends after the start of school. Coordination with the school is in process for scheduling the actual installation to occur the weekend of 11/2/19.

EAST UPPER AND LOWER SCHOOLS:

- Construction continues in F-Wing, Dental Suite, and Natatorium Seating Area.
- Current Construction activities are the following:
 - D-Wing West 3rd, 2nd and 1st Floors, Boys Locker Room, E-Wing punch-list items completed by Contractors on second shift.

- Dental Suite – Construction activities have resumed. The work is now scheduled to complete late November 2019.
- Natatorium Seating Area - Contractor has completed demo and is currently scheduled to complete work late November 2019.
- Painted writable surfaces have been installed in E-Wing CTE classrooms as a temporary solution. Estimates to replace the specified “field installed” writable surface with custom white boards vs. Level 5 finished new drywalls w/ painted writable surfaces are being generated by the GC to inform EPO of additional costs.
- Design Team has completed boiler replacement design. CM received proposal from the Mechanical Contractor and produced a Change Directive to order (2) replacement boilers. Change order for remainder of the boiler replacement to follow.

JOHN WALTON SPENCER SCHOOL NO. 16:

- Gymnasium/Cafeteria AC will be part of a winter bid package for additional work next summer which will include crawl space water mitigation and Post Ave crosswalk work. Funds have been transferred to the project and amendments to SWBR and BCC were approved at the RJSCB October 5th meeting. Design work will begin immediately.
- General project closeout is ongoing for the base project.

THE CHILDREN’S SCHOOL OF ROCHESTER SCHOOL NO. 15:

- All construction activity is now complete, including punch list and open warranty items.
- PM finalizing project closeout process and submitting Conformed Drawings and O&M Manuals to RCSD Facilities by 31October 19.

SCHOOL WITHOUT WALLS COMMENCEMENT ACADEMY:

- Exterior Insulation and Finish System (EIFS) is complete, awaiting signage installation before the end of October.
- 11-month warranty walk through completed. Remedial work is underway.

DR. FREDDIE THOMAS LEARNING CENTER:

- RSMP has provided RCSD a Drat Final Cost Report for review prior to sending to SED.

EDISON TECHNOLOGY CAMPUS:

- Exterior door #3 replacement was completed over the Columbus Holiday weekend.
- The new PA system installation is substantially complete. Areas added by change order are in process. These areas were originally intended to remain but were found with questionable wiring etc.
- Roofing continues to progress on schedule. In process of evaluating the need for adding tapered insulation at areas found to be flat. (found conditions different than existing documents).
- Sitework is 1-week behind schedule due to the process of handling the soils on site.
- Cooling Tower demo planning: The cooling system has been taken down and the draining started. The removal of the cooling tower will likely be scheduled for the Veterans Day weekend.

CLARA BARTON SCHOOL NO. 2:

- The project schedule reflects 'on-time' completion/occupancy. Project will be substantially complete and ready by Thanksgiving for beneficial use 3JAN20. The City School District has decided to cancel the planned School 2 Mid-Year move on 16OCT19.
- Pondering issue on Reynolds Street will require addition of drainage structures on the public road. The RJSCB Chair, Commissioner Jones, and the City's Street Design Engineer are assisting RSMP in resolving the issue. Design scope and City requirements being reconciled with assistance from the City. Process and payment for this error/omission being discussed with the A/E.
- Heat plant started 10/15/19.
- Change Orders to upgrade corridor lighting and fire alarm are forthcoming.

GEORGE MATHER FORBES SCHOOL NO. 4:

- Revised cafeteria mural design has been approved and Architect (CJS) has issued an Architect's Supplemental Instruction (ASI) to the contractor to proceed.
- Staging area is being cleared out and sitework will be completed by the end of October 2019.
- Gym wood flooring installation will begin October 21st for completion 22 November 2019.
- The rescue window test reports have been received and additional work is ongoing to ensure compliance.
- Project is generally on schedule.
- Mid-year move will not occur according to the School District.

ABRAHAM LINCOLN SCHOOL NO. 22:

- Artist continues production of Main Entrance Lincoln/Douglas art work as a delay was encountered during fabrication. A schedule has been developed to finalize the artwork for an unveiling ceremony at the school to be scheduled around Thanksgiving 2019.
- Punch-list items requiring completion by the contractors are being completed after hours to avoid disruption of instruction and school activities in the building.
- Replacement of the gym floor is scheduled for Winter Break 2019.
- The GC will provide a proposal to replace existing basketball back boards with plexiglass. Change order to follow.

DR. WALTER COOPER ACADEMY SCHOOL NO. 10:

- The Project is generally on schedule.
- Exterior CMU is complete.
- Brick veneer and roofing are ongoing.
- Existing building mechanical and electrical rough-in is ongoing.
- Building enclosure target date (temp enclosure at windows) is the end of October 2019.
- RGE meter will be delivered and temp heat will be started 10/25/19.
- Boilers are on site and chillers will be delivered 10/29/19.
- Building Security (CCTV, Intrusion Detection and Control) meeting held on 17OCT19 with RCSD Security Dept. and Day Automation to review interior and exterior Camera coverage etc.
- Furniture and other FFE changes (deviation from RCSD Standards) were approved by the District to accommodate collaborative learning model being implemented at School 10.

THE FLOWER CITY SCHOOL NO. 54:

- Abatement and demolition work continue on schedule.
- Shallow buried hazmat rubble of the former School 30 export and cap in place work continues.
- Purchase of Chace Street parcels being finalized by the City' Real Estate and Legal Departments. Revisions to the overall campus site design by the Architect/Engineer will begin immediately after the acquisitions.
- Unstable knee walls at exterior curtain wall openings require removal and replacement. Removal work will reduce the construction contingency by \$50k.
- Existing roof system has been found to contain friable asbestos. Schedule and budget impacts are under review.

DISTRICT WIDE TECHNOLOGY:

- Fiber energizing (internet) completed at School 2. Connection at School 4 planned for 18 October 19.
- Millennium Strategies (DWT Consultant) is working closely with the District to resolve punch list and "Day-2" items requested at East and Edison campuses.
- Accommodating change from teacher desks to tables at School 10.

DISTRICT STANDARDS UPDATE:

- Revision to the District's Design Standards and Specification Templates in progress in preparation for Phase 3 of the RSMP. As a result of changes to All-in-One computer arm brackets in Edison classrooms, a more easily adjusted arm design will be instituted for Phase 3 schools.
- Investigating use of high-resolution cameras for better facial recognition at long distances.

BUSINESS OPPORTUNITIES PROGRAM (BOP):

- On 10/2 & 3, BOP attended the annual MWBE Forum in Albany as a booth exhibitor. Introductions were made with numerous professional services firms and some trade contractors who are interested in opportunities to participate in Phase 3. These MWBEs will be entered into the BOP database so they can be reached for future RSMP communications.
- On 10/8, BOP met with Vargas Associates to discuss future selections of FFE for Pre-K classrooms with RCSD representatives Rebecca Boyle and Robin Hooper.
- On 10/11, a training program performed by Brian Archer of Sensory Technologies for assigned District personnel to learn to use the new audio/video equipment in the TV/Digital studio was conducted. More training will be provided in advance of the 3-5Dec19 Ceremonial Opening.

- Fourteen (14) companies are participating in Cycle 7 of the Instructional Series which is underway in Module 5.
 - 10/7- Session 4.4: Safety- BCC
 - 10/9- Session 4.5: Change Orders- BCC
 - 10/16- Session 5.1: Business Plan- Ariel Marketing

RSMP PHASE I – Update provided by Gilbane

HELEN BARRETT MONTGOMERY SCHOOL NO. 50 (OLD MAYNARD’S ELECTRIC SITE)

- Site work
 - Dugout Roofing is now complete.
 - The infield work is 99% complete.
 - Fine grading completed. Sod installed where specified. Seeding delayed due to heaving rain in the past 3 days.
 - The porous walkway subcontractor mobilized 10/14/19 and will remain on site until completion.
 - Fencing completed. Concrete Mow Strip section intentionally left out and will be poured after removal of the last 2 RG&E Electric poles.
- RG&E finally acknowledged receiving the payment for removal of the last 2 poles on Thursday, 10/10/19. Although RG&E stated that the work has started, upon field inspection it does not seem any work had indeed started.
- RG&E stated that removal of the poles requires refeeding 2 homes and impact to School 50 with a 1-day shutdown of electric service. Coordination with the School Principal and IT/MIS is in process for this shutdown to occur on a Saturday of Veterans Day.

The M/WBE and Services Procurement Committee Report for September 5, 2019 was included in the Members Packets.

Report: Purchase Orders Authorized by Chair

Allen Williams and Pépin Accilien stated that the amount authorized by the Chair for two amendments is **\$12,426.33**. Supporting information was included in the Committee Packet on October 3, 2019 and ratified at the October 10, 2019 MWBE Monthly Meeting.

Purchase Orders Authorized by Chair				
Project	Contractor	PRODUCT/SERVICE	PO #	Amount
EAST	FrontRunner Network Systems	VoIP Handsets Licenses	DWT-VoIP-EAST-06	\$1,900.00
SCHOOL 50	Charo Cleaning	Mowing and Debris Clean up	C-1A-0001	\$2,900.00
FORBES 4	Day Automation	Access Control Equipment	ACCESS-SCH4-07	\$10,526.33
TOTAL:			3	\$12,426.33

Report: Change Orders Authorized by Chair

Allen Williams and Pépin Accilien stated that the amount authorized by the Chair for 21 Change Orders is \$276,918.14. Supporting information was included in the Committee Packet on October 3, 2019 and ratified at the October 10, 2019 MWBE Monthly Meeting.

Change Orders Authorized by Chair for October 2019 Mtg			
PROJECT	CONTRACTOR	C/O #	AMOUNT
COOPER 10	GC - MANNING SQUIRES HENNIG	1	\$ 28,092.00
	EC - CONCORD ELECTRIC	1	\$ 10,920.00
EAST	GC - HOLDSWORTH KLIMOWSKI	34	\$ 1,091.00
	GC - HOLDSWORTH KLIMOWSKI	35	\$ 3,093.00
	GC - HOLDSWORTH KLIMOWSKI	36	\$ 7,263.00
	GC - HOLDSWORTH KLIMOWSKI	37	\$ 1,544.00
	GC - HOLDSWORTH KLIMOWSKI	41	\$ 10,237.00
	GC - HOLDSWORTH KLIMOWSKI	43	\$ 11,282.00
	EC - HEWITT YOUNG	22	\$ 1,058.69
	EC - HEWITT YOUNG	23	\$ 22,781.04
	EC - HEWITT YOUNG	25	\$ 10,513.08
	MC - JOHN W. DANFORTH	13	\$ 13,701.89
BARTON 2	GC - DIPASQUALE CONSTRUCTION	35	\$ 16,916.00
	GC - DIPASQUALE CONSTRUCTION	38	\$ 12,955.00
	GC - DIPASQUALE CONSTRUCTION	39	\$ 4,990.00
	EC - CONCORD ELECTRIC	43	\$ 31,706.00
	MC - JOHN W. DANFORTH	11	\$ 10,588.00
	PC - MICHAEL A. FERRAUULO	13	\$ 3,331.00
	PC - MICHAEL A. FERRAUULO	14	\$ 19,236.00
LINCOLN 22	EC - CONCORD ELECTRIC	8	\$ 34,944.14
FORBES 4	EC - CONCORD ELECTRIC	9	\$ 20,675.30
	TOTAL	21	\$ 276,918.14

Committee Meeting: Thursday, October 3, 2019

Board Chair Norman Jones asked the Committee to go into Executive Session pursuant to New York Public Officer's Law Article 7, Section 105.1 (f), to discuss personnel matters.

Motion by Member Rosiland Brooks-Harris

Second by Member Jesse Dudley

Approved 6-0 at 5:10 pm

The Committee came out of Executive session at 5:53 pm

Motion by Member Tom Richards

Second by Member Geena Cruz

Approved 6-0

Chairman Jones convened the public meeting at 5:54 pm.

Adjournment

Adjourned at 5:32 pm.

Motion by Member Tom Richards

Second by Vice Chair Schmidt

Approved 6-0